Ellwood Primary School 2016/17

Winter Weather Policy

Together with Ellwood Primary School Policies for Behaviour, Child Protection, Health and Safety, Equality, Anti-Bulling, First Aid and Internet Safety it forms our Policy for Safeguarding.

Ellwood School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff, and volunteers, to share the same commitment.

Ellwood Primary School follows Gloucestershire County Council (Risk Management and Insurance Services) Winter Weather Risks annual advice and Snow Code on DirectGov.

An Annual Risk Assessment is carried out by the HT and Caretaker/Cleaner-in-Charge to ensure all risks are identified with normal and additional control measures in place.

Gloucestershire County Council Procedures for Emergency Closure are followed. The Headteacher is responsible for 'closing' the school using the system if necessary. The Administrator will text parents and the Headteacher will put a notice on the school website. Information will also be available on Gloucestershire County Council Website. www.glosclosedschools.com

Parents are informed of the procedure to check whether the school is open during severe weather.

The school uses a cascade system to let staff and other adults working regularly in the school, know if the school will not be open, due to severe weather. The emergency contacts list is reviewed in early December and made available to all staff and adults in the school.

If the weather deteriorates during the school day every effort will be made to contact parents/carers of the situation and advise whether early pick-up is advisable. The Headteacher is responsible for ensuring there is adequate supervision for children who may not be collected until usual 'home time.