

ELLWOOD COMMUNITY PRIMARY SCHOOL

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Headteacher: Mrs D Milford



“Believe, Achieve, Belong”

22nd April 2021

Dear Parents/Carers

We are so pleased that your child has been allocated a place at Ellwood Community Primary School. Thank you for choosing to begin your child's educational journey here with us at Ellwood. We are looking forward to welcoming you and your child into our vibrant school!

Our school vision is 'Believe, Achieve, Belong' and this sentiment underpins everything we do here at Ellwood Community Primary School.

Due to the current situation regarding the Coronavirus, we are currently unable to share detailed plans with you regarding your child's transition into our school. Once we have been made aware of the next stage of the Government's plan, we will contact you again and hopefully, we will be in a better position to arrange a meeting and transition sessions for your child. Miss Peart (Reception Class Teacher) will also be able to link up with the educational setting which your child attends to ensure a smooth transition into school.

To ensure we are able to make transition arrangements effectively, please email **oak@ellwood.gloucs.sch.uk** with the following information:

- **Current email address for both parents who have parental responsibility.**
- **Full names of both parents/carers.**
- **Full name of your child (including their preferred name if it is different).**
- **Contact telephone number.**
- **Name of the educational setting your child attends.**

Our main aim at the moment is to ensure that children, parents, staff and the wider community are safe and well. Please be assured that we will contact you as soon as we are able to and will ensure your child has a settled transition into our school.

Once again thank you for choosing Ellwood Community Primary School.

Yours Sincerely

Mrs D. Milford (Headteacher)