

# Ellwood Community Primary School

Believe, Achieve, Belong



## Acceptable Use Policy

### KS1

This is how we stay safe when we use computers:

- I will ask a teacher or suitable adult if I want to use the computers / tablets and use the internet.
- I will only use activities that a teacher or suitable adult has told or allowed me to use.
- I will take care of the computer and other equipment.
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- I will not bring my own devices in to school such as; smart watches/iPads/phones, unless requested to do so.
- I know that if I break the rules I might not be allowed to use a computer / tablet.
- I will be **kind** when communicating with others using devices.
- I will not access other people's files/folders without permissions.
- I will make sure that all ICT communications e.g. phones/devices/computers/messaging/apps with pupils, teachers or others is responsible and sensible.
- I will be responsible for my behaviour when using the internet. This includes resources I access and the language I use.
- If I accidentally come across any such material (home or school) which upsets me, I will report it immediately to my teacher or / and adult.
- I will ensure that my online activity, both in school and outside school, will not cause my school, the staff, pupils or others upset.
- My parents/carers will take responsibility and ensure I am only accessing age appropriate content and suitable apps.
- My parent/carers will take responsibility and monitor my communication with others outside of school and if there are disagreements/unkind words/texts towards others, they will help me to block people or delete the apps, if it is causing distress to others.
- Signed (pupil): .....
- Signed (parent): .....

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## Acceptable Use Policy

### KS2

I understand that I must use school systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the systems and other users.

I will only use the school's ICT equipment and tools (including computers, iPads, cameras, etc.) for schoolwork. If I need to use the school's computers for anything else, I will ask for permission first.

- I will only use the internet if a teacher or teaching assistant is in the room with me.
- I will not look at other people's files without their permission.
- I will keep my passwords private and tell an adult if I think someone else knows them.
- I will only open website links or email attachments from people I know or that my class teacher has approved. If I am unsure about an attachment or e-mail, I will ask my teacher for help.
- I will not give my own personal details such as name, phone number, home address or any other personal details that could be used to identify me, my friends or my family.
- I will never post photographs or video clips of people without permission and never include names with photographs or videos.
- I will never arrange to meet someone I have only ever previously met online as it could be dangerous.
- I will not bring my own devices in to school such as: smart watches/iPads/phones, unless requested to do so.
- I will not deliberately look for, save or send anything that could be unpleasant or upsetting. If I find anything (home or school) via internet, e-mail or mobile phone that is upsetting or makes me feel uncomfortable, I will tell a teacher or responsible adult.
- I will not download or install software on school devices/computers.
- I will make sure that all ICT communications e.g. phones/devices/computers/messaging/apps) with pupils, teachers or others is responsible and sensible.

- I will be responsible for my behaviour when using the internet. This includes resources I access and the language I use.
- I will ensure that my online activity, both in school and outside school, will not cause my school, the staff, pupils or others distress or damage the reputation of the school.
- My parents/carers will monitor my use of technology and take responsibility for what I am accessing at home and my use of technology.
- My parents/carers will ensure I am only accessing age appropriate content and suitable apps.
- My parent/carers will take responsibility and monitor my communication with others outside of school and if there are disagreements/unkind words/texts towards others, they will help me to block people or delete the apps, if it is causing distress to others.

I will do my best to follow these rules because I know they are there to keep me and my friends safe. If I don't follow these rules, my teacher may:

- Speak to me about my behaviour.
- Speak to my parents about my use of technology.
- Not allow me to use laptops/iPads/computers to access the internet or particular programmes.
- Take other action to keep me (and others) safe.

Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement. Discuss this with your parents as they are responsible for your use of technology at home. If you do not sign and return this agreement, access may not be granted to school systems.

Name of Pupil: .....

Class: .....

Signed (pupil): .....

Signed (parent): .....

Date: .....

## Age Restrictions for Video Games

**Games with a PEGI 3 rating are suitable for all ages.**

**They may have:**

- ✓ Child-like settings;
- ✓ Comical violence;
- ✓ No bad language

**For example:**

- ✓ Just Dance
- ✓ FIFA
- ✓ DiRT Rally
- ✓ Animal Crossing

**Games with a PEGI 7 rating are suitable for ages 7 and above.**

**They may have:**

- ✓ Some scenes or sounds that could be frightening;
- ✓ Mild forms of violence (non-realistic or with detail)

**For example:**

- ✓ Minecraft
- ✓ Roblox
- ✓ Among Us
- ✓ Lego Series

**Social Media Age Ratings:**

Facebook 13+  
Instagram 13+  
Snapchat 13+  
Tiktok 13+  
Twitter 13+  
Wink 13+

**Games with a PEGI 12 rating are suitable for ages 12 and above.**

**They may have;**

- ✓ Violence of a slightly graphic nature involving fantasy characters;
- ✓ Suggestive activities or language;
- ✓ Gambling;
- ✓ Mild bad language

**For example:**

- ✓ Sims
- ✓ Fortnite
- ✓ Dragon Ball
- ✓ FrighterZ
- ✓ Super Smash Bros. Ultimate

**Games with a PEGI 16 rating are suitable for ages 16 and above.**

**They may have:**

- ✓ Violence and adult content that looks like real life;
- ✓ Bad language;
- ✓ The use of tobacco, alcohol or illegal substances

**For example:**

- ✓ Marvel's Avengers
- ✓ Battlefield 2042
- ✓ Hal Infinite
- ✓ Marvel's Spider-Man

**Games with a PEGI 18 rating are suitable for ages 18 and above.**

- ✓ They have:
- ✓ Extreme violence;
- ✓ Explicit adult content;
- ✓ The glamorised use of illegal substances

**For example:**

- ✓ Call of Duty: Warzone
- ✓ Grand Theft Auto V
- ✓ The Cry 3 Blood Dragon