

## Person Specification - Teaching Assistant - EYFS Maternity Cover

### **Essential**

#### **Knowledge & Experience**

Experience of working in a school  
Relevant qualification or experience  
(minimum level 2)  
Experience of working with young people  
Knowledge of My Plans/My Plan +  
Knowledge of the EYFS and KS 1 curriculum

#### **Skills & Abilities**

Ability to use own initiative as well as  
working within a team environment  
Excellent communication skills  
Ability to interact with students  
Ability to understand and carry out verbal  
and written instructions  
Ability to organise and prioritise work  
Ability to remain confident yet discreet in  
dealing with visitors, parents and students  
Be aware of child safeguarding  
arrangements  
Ability to carry out observations of pupils

#### **Personal Qualities**

A sensitive and caring manner  
Calm under pressure  
A sense of humour  
Commitment to achieving high standards  
Good personal organisation

#### **Desirable**

Liaising with other professionals  
Willing to take an after school club  
Knowledge and experience of Tapestry

